

Developing the City education portfolio and brand

Recommendation	Action	Link to strategic objective	Lead department	Status/Next milestone	Progress Update	
1	Develop a framework for overseeing the City's education offering	Establish an overarching education body with responsibility for providing strategic oversight and monitoring of the education strategy. The body should be distinct from other City committees and have a regular cycle of reporting on the performance of City schools, governance and enrichment opportunities.	1. To promote and support excellent education and access to higher education.	Town Clerk's	Completed	The Court of Common Council approved the establishment of the Education Board on 1st May 2014. The Education Board held its inaugural meeting on 24 June 2014.
2		Create terms of reference that appropriately differentiate the responsibilities of the education body and other City committees such as the Community and Children's Services Committee and the service committees providing the wider educational opportunities.	1. To promote and support excellent education and access to higher education.	Town Clerk's	Completed	Terms of reference have been scrutinised by the relevant committees, the Court of Common Council and were agreed by the Education Board on 24 June 2014.
3		Make funding provision to cover the cost of delivering the strategy and for implementing the governance framework of the City's education portfolio.	1. To promote and support excellent education and access to higher education.	Chamberlain's	March 2016.	The Education Board has agreed a budget allocation for financial year 2015/16.
4		Establish a dialogue with other organisations that manage a diverse schools portfolio, such as the City Livery companies, to share best practice.	2. To strive for excellence in the City schools 5. To explore opportunities to expand the City's role in education	Community and Children's Services	April 2015.	A report detailing the findings from a consultation with Livery companies will be tabled at the May Education Board meeting.
5		Review the education strategy and its associated actions after 18 months of it being approved.	5. To explore opportunities to expand the City's role in education	Town Clerk's	May 2015.	A report outlining the achievements of the Board 2014-15 and key areas of work for 2016 will be considered by the Education Board in May and the Court of Common Council in June. This will be followed by a review of the Education Strategy which will be reported to the relevant committees before the end of the year.
6		Review the educational outside bodies to which the City appoints representatives to identify if they are still relevant.	1. To promote and support excellent education and access to higher education.	Town Clerk's	Summer 2015.	A report will be tabled at an Education Board meeting in Summer 2015.
7	Encourage the City schools to work together as a family with a shared ethos and commitment to excellence	Outline the City's aims and priorities for the City schools and communicate these to the schools and stakeholders.	2. To strive for excellence in the City schools	Community and Children's Services	September 2015.	All schools have been made aware of the strategy and are now involved in implementing some of its recommendations. The Headteachers Forum and the Chair of Governors' Forum have been established. Aims and priorities for the next academic year will be communicated to schools by September.
8		Identify the appropriate level of interaction each school has with the City and collaborate on how best to manage the relationship.	2. To strive for excellence in the City schools	Community and Children's Services	July 2015.	The Education Strategy Adviser has visited the City schools, a Headteachers Forum meets termly and has agreed an on-going collaboration programme with the schools. The level of interaction will be reviewed at regular intervals and reported on at the end of the academic year.

9		Establish a regular forum for the City schools to meet, share best practice and discuss opportunities for collaboration and school to school support.	1. To promote and support excellent education and access to higher education. 2. To strive for excellence in the City schools	Community and Children's Services	Completed	The Headteachers Forum has been established.
10		Have a link officer between the City and the City schools to support the collaborative approach and ensure each school in the City's family has access to the support and opportunities which the City can offer.	1. To promote and support excellent education and access to higher education. 2. To strive for excellence in the City schools	Community and Children's Services	July 2015.	The Education Unit has been established, the Policy Officer is in post, and regular communications are being sent to the schools to outline the City's offer. This interaction will be reviewed at regular intervals and reported on at the end of the academic year.
11	Review the City's expenditure across its educational portfolio to ensure that it is directed to the City's objectives and fairly distributed	Review, with the City schools, the level of funding needed from the City to sustain the schools, provide an enriched curriculum and achieve the City's objectives.	1. To promote and support excellent education and access to higher education 2. To strive for excellence in the City schools	Chamberlain's	September 2015.	This will be considered as part of the review of the Education Strategy.
12		Clarify and review the various sources of funding, including the grant giving bodies, for the City's educational portfolio.	1. To promote and support excellent education and access to higher education	Town Clerks'	September 2015.	At its January meeting, the Education Board considered a report outlining all City funding contributions to education activity. This will be considered as part of the review of the Education Strategy.
13		Identify those education bodies, such as Teach First and the School Governors One Stop Shop (SGOSS), funded by the City and task the overarching education body with reviewing these arrangements.	1. To promote and support excellent education and access to higher education. 5. To explore opportunities to expand the City's role in education	Town Clerk's	September 2015.	At its January meeting, the Education Board considered a report outlining all City funding contributions to education activity. This will be considered as part of the review of the Education Strategy.
14		Identify appropriate funding arrangements to provide long-term central education support and educational outreach.	1. To promote and support excellent education and access to higher education. 5. To explore opportunities to expand the City's role in education	Chamberlain's	September 2015.	The Education Board has agreed a budget allocation for financial year 2015/16. Future funding will be considered as part of the review of the Education Strategy and future budget allocations.
15		Review the City's scholarship and bursary funding with a view to supporting those families most in need and removing non-means tested scholarships	1. To promote and support excellent education and access to higher education	Town Clerk's / Chamberlain's	Summer 2015.	This will be considered as part of the review of the Education Strategy.
16		Establish a mechanism for monitoring the allocation and use of City funding across the City schools.	1. To promote and support excellent education and access to higher education 2. To strive for excellence in the City schools	Chamberlain's	July 2015.	The mechanism has been established for providing funding to the Academies and a report on outcomes will be considered by the Board at the end of the academic year.
17	Identify educational best practice across London and beyond to benchmark and improve the City school education offer	Build relationships with key education stakeholders in London, such as the Greater London Authority, London Councils and the Department for Education, to identify areas of educational best practice.	1. To promote and support excellent education and access to higher education 2. To strive for excellence in the City schools 5. To explore opportunities to expand the City's role in education	Town Clerk's and Community and Children's Services	July 2015.	Contact with DfE and GLA has been established and is on-going.
18		Create an open dialogue with the Livery companies, businesses and other organisations to better understand how they contribute to the education environment.	1. To promote and support excellent education and access to higher education	Community & Children's Services	July 2015.	A report detailing the findings from a consultation with Livery companies will be tabled at the May Education Board meeting.
19		Host a conference on exploring how the City can contribute to London's education and employment landscape that brings together neighbouring boroughs, school sponsors, Livery companies and education stakeholders.	1. To promote and support excellent education and access to higher education 5. To explore opportunities to expand the City's role in education	Community and Children's Services	Autumn term 2015.	Plans to be developed in 2015.

20	Clarify the relationship between the City of London and the schools associated with it, recognising the historic links that exists between them	As part of a wider review of the City's education funding, review the accountability arrangements and conditions of bursary support provided to the City schools, King Edwards School Witley and Christ's Hospital School and ensure that it is directed towards the City's aims and priorities.	1. To promote and support excellent education and access to higher education	Town Clerk's and Chamberlain's	Summer 2015.	Chamberlain's submitted a report to the January Education Board outlining all City funding contributions to education activity. The accountability arrangements will be considered as part of the review of the Education Strategy.
Children living and learning in the Square Mile						
21	Recommendation	Action	Link to strategic objective	Lead department	Status/Next milestone	Progress Update
22	Ensure that the City provides sufficient primary school places to meet the demand from City of London families	Review the current demand from City families for state primary schooling and identify the future growth of demand over the next five years.	1. To promote and support excellent education and access to higher education	Community and Children's Services	January 2016.	A report was considered by the Education Board in December 2014
23		Work with the Sir John Cass Foundation and the Sir John Cass Foundation Primary School to increase its capacity and amend its admissions criteria to enable it to take in more City of London children.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	Funding arrangements for school expansion confirmed and reported to the Community and Children's Services Committee.
24	Improve access for City children to outstanding state primary education	Work in partnership with Sir John Cass Foundation Primary School and Prior Weston Primary School to promote high standards, ensure fair access to opportunity for learning, access to extra-curricular activities and promote the fulfilment of learning potential by every child.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	Islington have agreed to the City having a representative on the school governing body. The City has also engaged with Prior Weston around volunteering opportunities.
25		Create a stronger link between the City and Prior Weston Primary School through identifying opportunities for financial and/or in-kind contributions.	1. To promote and support excellent education and access to higher education 5. To explore opportunities to expand the City's role in education	Community and Children's Services	Completed.	Islington have agreed to the City having a representative on the school governing body. The City has also engaged with Prior Weston around volunteering opportunities.
26		Liaise with neighbouring boroughs to assess the future capacity of schools to meet the demand of City of London families.	1. To promote and support excellent education and access to higher education 5. To explore opportunities to expand the City's role in education	Community and Children's Services	January 2016.	A report was considered by the Education Board in December 2014.
27	Improve access to outstanding state secondary education	Ensure all City of London parents are aware of the City academies and the places available for children resident in the Square Mile.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	Direct engagement with City parents undertaken in 2014. Open evenings for the City academies will be advertised on the City's website.
28		Work with those primary schools, within and outside of the Square Mile, teaching City of London children to provide an effective transition from primary to secondary education.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	On-going communication with the schools and engaging strategies from the Department of Community and Children's Services.
29	Reduce the inequality gap between the highest and lowest performing City children	Work with schools to identify those primary school aged children resident in the City of London identified as performing below expectations and work with the schools to ensure appropriate improvement measures are in place.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	Direct engagement with schools following a review of performance data.
30		Review the quality of educational support for City of London children with special educational needs on an annual basis and monitor this against progress.	1. To promote and support excellent education and access to higher education	Community and Children's Services	May 2015.	Performance review with update reports were sent to the relevant committees in April 2014.
31		Identify those children highlighted as being gifted and talented and work with the schools to make sure these children fulfil their potential.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	Direct engagement with schools on the G&T provision.

32		Support schools and partners in engaging parents and carers in their children's learning.	1. To promote and support excellent education and access to higher education	Community and Children's Services	On-going	Lead from Community and Children's Services.
The City Schools						
33	Recommendation	Action	Link to strategic objective	Lead department	Status/Next milestone	Progress Update
34	Create a framework for clearer accountability, challenge and support	Ensure effective arrangements are in place for supporting school and academy leadership and brokering school-to-school support.	2. To strive for excellence in the City schools	Community and Children's Services	July 2015.	The Headteachers Forum have agreed an on-going programme of collaboration. A progress report will be considered by the Board at the end of the academic year.
35		Liaise with the local authority and co-sponsors for each City academy to develop shared and coordinated arrangements for monitoring, challenge and support.	2. To strive for excellence in the City schools	Community and Children's Services	April 2015.	Increased engagement between the City and the academy schools is already happening. An proposed accountability framework will be tabled at the May Education Board.
36		Work in partnership with schools, academies, co-sponsors and relevant local authority representatives to establish a shared view of how to promote school improvement, including arrangements for early identification and action to address any signs of underperformance.	2. To strive for excellence in the City schools	Community and Children's Services	April 2015.	Increased engagement between the City and the academy schools is already happening. An proposed accountability framework will be tabled at the May Education Board.
37		Develop arrangements for federation between schools and academies where this will improve the educational opportunities of children living in the Square Mile and/or those living in the fringe boroughs.	1. To promote and support excellent education and access to higher education 2. To strive for excellence in the City schools 5.To explore opportunities to expand the City's role in education	Community and Children's Services	April 2015.	A report detailing potential governance structures and a report outlining prioritisation principles for considering requests to sponsor schools will be tabled at the May Education Board.
38	Strengthen the collaboration with academy co-sponsors to ensure that both sponsors play an equal part in the development of the school	Allocate funding to enhance the learning environment of the academy schools in line with that already being allocated by co-sponsors, working with the Headteachers to identify school needs.	2. To strive for excellence in the City schools	Chamberlain's	July 2015.	The Education Board agreed funding limits in its budget allocation. Schools will be invited to submit proposals in the summer term.
39		Establish regular forums for the co-sponsors to discuss issues relating to the academy schools and coordinated funding needs.	2. To strive for excellence in the City schools	Community and Children's Services and Town Clerk's	July 2015.	Forum between TCAH meets regularly. A forum bringing the City of London Corporation and City University will be established in 2015.
40	Promote a shared commitment to a robust and challenging governance framework throughout the City schools portfolio	Include representation of the governing bodies of all City schools in the composition of the overarching education body.	1. To promote and support excellent education and access to higher education 2. To strive for excellence in the City schools	Town Clerk's	Completed	Members decided that the Board should remain independent but that the Headteachers and Governors' forums, and ad hoc representations to the Education Board, would give the governing bodies sufficient linkage to the Board.
41		Review the latest guidance on governing bodies from organisations such as, the Department for Education, Ofsted, The National College and the Association of Governing Bodies of Independent Schools (AGBIS), with a view to implementing best practice where appropriate.	2. To strive for excellence in the City schools	Community and Children's Services and Town Clerk's	July 2015.	A Governance Report will be submitted to the Education Board in July.

42	Improve arrangements for the appointment, support and training of school governors	Establish arrangements for the appointment of governors who have the right mix of skills, expertise and time to commit to the role.	2. To strive for excellence in the City schools	Community and Children's Services and Town Clerk's	April 2015.	A report identifying current City appointed governors will be submitted to the Education Board in April 2015. A process for Governor appointments was tabled at the September meeting of the Education Board. The process for external representatives was approved and the process for Members was approved at the October meeting.
43		Support school governors by providing a comprehensive programme of training and development matched to their needs, including induction for new governors.	2. To strive for excellence in the City schools	Community and Children's Services	July 2015.	School data and safeguarding training sessions were provided in the autumn and spring terms, respectively. Governors have also been given access to e-learning modules. A training programme for the summer term is currently being developed.
44	Support governing bodies to be effective in carrying out their duties	Ensure that all governing body meetings are supported by skilled and knowledgeable clerking arrangements, whether this is provided by the City or externally.	2. To strive for excellence in the City schools	Town Clerk's	June 2015.	To be discussed at the next Headteachers' Forum and Chairmen of Governors' Forum.
45		Provide access to high quality advice and guidance on governance procedures and best practice.	2. To strive for excellence in the City schools	Community and Children's Services	June 2015.	Training has been provided and information on best practice and procedures is provided and discussed at the Chairmen of Governors' Forum.
46		Encourage governing bodies of the City schools to work with the overarching education body to reflect on their own effectiveness.	2. To strive for excellence in the City schools	Town Clerk's	Completed	The links between the governing bodies and the Education Board have been established.
47		Work in partnership with the relevant local authority and co-sponsor to ensure the effectiveness of governance at each City academy.	2. To strive for excellence in the City schools	Community and Children's Services and Town Clerk's	June 2015.	Training has been provided and information on best practice and procedures is provided and discussed at the Chairmen of Governors' Forum.
48	Direct the City's schools funding across all City schools to provide financial support and enrichment opportunities	Establish a mechanism for allocating City funding for enrichment activities across the City schools.	3. To inspire children through an enriched education and outreach opportunities	Chamberlain's	Complete	Established through the Education Board's budget allocation for FY 2015/16 .
49	Provide a school environment that fosters confidence, leadership, teamwork and high self-esteem in all City school pupils through promoting a broad and enriched curriculum	Promote and monitor enrichment opportunities in each City school through the overarching education body and identify opportunities for inter-school collaboration.	3. To inspire children through an enriched education and outreach opportunities	Community and Children's Services	July 2015.	The Headteachers' Forum meetings will promote opportunities to interact with the City schools around collaboration, enrichment and employability. This process will be reviewed at regular intervals
50		Ensure all City schools deliver careers advice to support pupils beyond statutory education.	3. To inspire children through an enriched education and outreach opportunities	Community and Children's Services	April 2015.	The Education Unit and EDO are working closely together to ensure that all City Schools are aware of the opportunities open to them. To date, all secondary academies have been provided with a leaflet which shows EDO's offer and apprenticeship opportunities. A report will be tabled at the April meeting of the Education Board to outline current provision and identify areas for service improvement, based on best practice.
51		Promote the array of London's further and higher education offering to pupils in the City schools and identify opportunities for these institutions to interact with pupils.	1. To promote and support excellent education and access to higher education 3. To inspire children through an enriched education and outreach opportunities	Community and Children's Services	April 2015.	The Education Unit and EDO are working closely together to ensure that all City Schools are aware of the opportunities open to them. A report will be tabled at the April meeting of the Education Board to outline current provision and identify areas for service improvement, based on best practice.

52		Identify enrichment opportunities for all City schools that link to the activities of the Square Mile.	3. To inspire children through an enriched education and outreach opportunities	Community and Children's Services / EDO	July 2015.	Use the Headteachers Forum to identify what enrichment activities schools would like to expose pupils to and liaise with relevant departments about what is available. This process will be reviewed at regular intervals
53		Invite pupils and staff from the City schools to more City events.	3. To inspire children through an enriched education and outreach opportunities	Remembrancer's and the Public Relations Office	July 2015.	The Policy Officer will hold regular meetings with colleagues in the Public Relations Office. This process will be reviewed at regular intervals and reported on at the end of the academic year.
54		Host a seminar with businesses and livery companies to identify skills shortages in the workplace and exploring how to address this in schools.	2. To strive for excellence in the City schools	Community and Children's Services, Economic Development Office, and the Public Relations Office	Autumn 2015.	A series of events will be held beginning with an event in October to bring DfE, business leaders, and Livery Schools Link together. A seminar will be planned for the autumn term 2015
55		Showcase the talents of pupils in the City schools throughout the City.	3. To inspire children through an enriched education and outreach opportunities	Community and Children's Services	July 2015.	The Headteachers' Forum discussed opportunities for events and activities and proposals are being developed.
56	Ensure all schools receive information about school-based programmes within the City's open spaces and cultural institutions	Inform the relevant learning providers within the City's open spaces and cultural institutions about the composition of the City's family of schools and ensure that information on school-based programmes are directed to them.	3. To inspire children through an enriched education and outreach opportunities	Town Clerk's	Completed	Provided relevant departments with contact details for the schools.
57		Work with learning providers to provide programmes that will support the curriculum focus of the City schools.	3. To inspire children through an enriched education and outreach opportunities	Community and Children's Services	On-going	The Policy Officer is working with relevant departments to advertise the educational offering of its institutions to the City schools, providing school contacts to support this.
Outreach						
	Recommendation	Action	Link to strategic objective	Lead department	Status/Next milestone	Progress Update
58	Improve internal awareness of the educational outreach programmes available to schools across the City	City departments to collate information on the take-up of their educational offering to City schools, and to schools across London, and provide an annual report to the overarching education body.	3. To inspire children through an enriched education and outreach opportunities	Culture, Heritage and Libraries, Open Spaces, the Barbican Centre, the Guildhall School of Music and Drama and the Museum of London.	July 2015.	Overview report on the educational offering to be submitted annually to the Education Board.

59	Improve the co-ordination of the educational offer across the City's activities	Review grant applications being submitted for outreach programmes to identify duplications and opportunities for more collaboration on applications.	3. To inspire children through an enriched education and outreach opportunities	Culture, Heritage and Libraries, Open Spaces and the Barbican Centre	On-going	Using the officer forum to identify opportunities for a collaborative approach.
60		Use the information on current outreach programmes to identify gaps and duplications in the City's educational outreach activities.	3. To inspire children through an enriched education and outreach opportunities	Culture, Heritage and Libraries, Open Spaces and the Barbican Centre	On-going	Using the officer forum to identify opportunities for a collaborative approach.
61		Support the provision of sporting facilities for schools in the City-owned open spaces.	3. To inspire children through an enriched education and outreach opportunities	Open Spaces	On-going	Using the officer forum to identify opportunities for a collaborative approach.
62		Establish an officer forum consisting of representatives from the Barbican Centre, Open Spaces and Culture, Heritage and Libraries departments, and the Economic Development Office, to discuss opportunities for school programme collaboration, increase communication to City schools, and to avoid duplication of grant applications.	3. To inspire children through an enriched education and outreach opportunities	Culture, Heritage and Libraries, Open Spaces, the Barbican Centre and the Economic Development Office	Summer 2015.	Outreach Forum established with regular meeting slots and secretariat support. Outreach Forum provided an update report to the Education Board in June, individual reports will be tabled at Education Board meetings as appropriate, and the work of the Outreach Forum will be reported to the Education Board at the end of the academic year.
63	Increase the effectiveness of educational outreach programmes to the City schools	The City's cultural institutions and open spaces should specifically target the City's family of schools and those schools attended by a high proportion of children resident in the Square Mile.	3. To inspire children through an enriched education and outreach opportunities	Culture, Heritage and Libraries, Open Spaces and the Barbican Centre	Summer 2015.	Outreach Forum established with regular meeting slots and secretariat support. Outreach Forum provided an update report to the Education Board in June, individual reports will be tabled at Education Board meetings as appropriate, and the work of the Outreach Forum will be reported to the Education Board at the end of the academic year.
64	Increase the take-up and impact of City educational outreach programmes across London	Develop a section of the website specifically for teachers and schools that promote City educational outreach programmes, ensuring that London boroughs and other relevant local authorities are made aware of it.	3. To inspire children through an enriched education and outreach opportunities	Chamberlain's and Culture, Heritage and Libraries	July 2015.	Raised at the November Outreach Forum and will be considered in more detail at a future meeting.

From Education to Employment

	Recommendation	Action	Link to strategic objective	Lead department	Status/Next milestone	Progress Update
65	All City employability programmes and initiatives are integrated and focused on the City's priorities	Explore how best to join up the City's range of employer-facing employability activities to ensure that a coordinated approach is adopted across the various programmes.	4. To promote an effective transition from education to employment	Economic Development Office and Community & Children's Services.	Completed	Following a comprehensive review of activity, a post in EDO has been remodelled to take responsibility for co-ordinating all employer-facing employability activity. The new Business Engagement Manager started in post in October 2014.
66		Review the membership of the City's Employability Group to meet the changing needs in this area.	4. To promote an effective transition from education to employment	Economic Development Office	Completed	All relevant internal departments are now represented on the group, membership of which is kept under review by the Business Engagement Manager.

67	Raise awareness among the City of London business community, specifically small and medium sized enterprises, of the value of and need for business engagement in improving the employability of young people	Develop a communications plan to increase engagement with City of London-based employers and SMEs, with a focus on communicating Government funding and incentives available to employers.	4. To promote an effective transition from education to employment	Community & Children's Services and Economic Development Office	April 2015.	The Business Engagement Manager is working to improve communications with City employers, especially SME's and has already undertaken joint communications with other teams in the City Corporation. The postholder is also networking with relevant partner organisations to widen awareness of City Corporation programmes.
68	Identify gaps in the provision of education-business link activity across London and explore ways to improve and sustain this provision	Commission a review of gaps in the provision of education-business link activity, to include recommendations as to how the City could improve on the current provision and identify new areas to target.	4. To promote an effective transition from education to employment	Community & Children's Services and Economic Development Office	N/A	In view of various developments, it is suggested that this action be reviewed. The volume of activity likely to be underway in this area could suggest less available Officer capacity to take forward any recommendations for additional activity such a review could generate. For example, the Supporting London Group of Chief Officers is exploring apprenticeships as a major area for development and Central London Forward has secured two significant tranches of funding: £10m for a sub-regional pilot employment programme for unemployed claimants of Employment Support Allowance leaving the Work Programme; and a further £2m to set up a construction-focused sub-regional job brokerage scheme.
69		Implement recommendations from the above review.	4. To promote an effective transition from education to employment	Community & Children's Services and Economic Development Office	N/A	See comment above.
70	Raise awareness of the extent of employability provision provided by the City amongst schools in the neighbouring boroughs, with a specific focus on the City academies	Develop promotional materials covering the 'ladder' of aspiration-raising and employability provision provided by the City Corporation and communicate this to the City schools and neighbouring boroughs.	4. To promote an effective transition from education to employment	Community & Children's Services and Economic Development Office	On-going	All (secondary) academies have the leaflet which shows EDO's offer (plus apprenticeships). Communications with the city's Academies has improved and we have focussed internal, City Corporation, employee volunteering on the City's Academies. The 'Aspiration Academy' was launched as the Programme's flagship scheme in January 2014. Aspiration Academy mobilises the diverse skills of City Corporation employees to improve the employability skills, confidence and work-related learning of students in the City's sponsored Academies. As a result we have seen an increase in volunteering taking place
71		Monitor and review programme achievements and communicate this to the City schools and schools in neighbouring boroughs as appropriate.	4. To promote an effective transition from education to employment	Economic Development Office	On-going	EDO feeds into the Education Unit's series of bulletins to City Schools.